



CITY OF
ROCHESTER
MINNESOTA

City Council Agenda
City Council - Regular Session
November 4, 2024
6:00 p.m.

Attending and Viewing the Meeting:

Attend the Meeting in Person: Government Center Council Chamber, 151 4th Street SE

View Meeting: Cable TV on Channels 180 or 188

Watch & Listen via Zoom: <https://bit.ly/2OGnZYB>

Telephone in and Listen via Zoom: Call: 1-312-626-6799 Webinar ID: 912 4541 8192
Passcode: 162027

If you have a disability and require a reasonable accommodation to fully participate in the City Council meeting, please contact the City Clerk's office at least 2 business days before the Council meeting via email (cityclerk@rochestermn.gov) or telephone (507-328-2900) or TTY/TDD (507-328-2900) to discuss your accessibility needs.

Pledge of Allegiance

Vision, Principles, and Priorities for the City of Rochester

A. Open Comment Period

View the open comment period guidelines [online](#).

- A.1. Sign-up In Person 30 Minutes before the meeting. View Open Comment guidelines for additional ways to participate. Virtual participation is not available at this time.**

B. Call to Order/Roll Call

C. City Administrator's Report

D. Mayor's Report

E. Order of Agenda

F. Consent Agenda

- F.1. Minutes for the City Council Meeting of October 21, 2024**

Accepting the minutes and video of the October 21, 2024, meeting as the official record of the City Council.

- F.2. Accounts Payable for November 4, 2024**

Approving the listing of total disbursements for November 4, 2024, in the amount of \$14,825,241.61 including investment purchases of \$9,680,286.44 and accounts payable of \$5,144,955.17.

F.3. 2024 Employee Travel Reimbursement Rates

Approving per diem rates for meals and incidental business travel expenses at \$86 for high cost cities and \$74 for low cost cities as defined by IRS regulations.

F.4. 2025 Council Meeting Calendar

Adopting the 2025 calendar of regular meetings for the Common Council of the City of Rochester, Minnesota, in accordance with Minnesota State Statute Ch 13D subd. 1.

F.5. 2024 Byrne Memorial Justice Assistance Grant

Adopting a Resolution approving the application and acceptance of a Byrne Grant for Fiscal Year 2024 for crime prevention, trust building, and community engagement projects.

F.6. Proposed Ordinance Amendment to Rochester Code of Ordinances Chapter 8-8. Juvenile Curfew

1. Approving a proposed Ordinance amendment to Rochester Code of Ordinances Section 8-8-10 related to the effective date of the Juvenile Curfew Ordinance, extending the expiration date to December 31, 2026.
2. Directing the City Attorney's Office to prepare an Ordinance for a first reading.

F.7. Grant Agreements with the Minnesota Department of Natural Resources for the Willow Creek Trail Extension Project and Professional Services Agreement for Feasibility Analysis - Project No. J4951

1. Authorizing two grant agreements with the Minnesota Department of Natural Resources (DNR) for the bond funds received for the Willow Creek Trail Extension Project and;
2. Authorizing a contract in the amount of \$165,230 with Alliant Engineering, Inc. for a Feasibility Analysis to identify the preferred trail alignment.

F.8. Capital Improvement Plan Amendments Related to Various Projects

Adopting a Resolution amending the 2024 and 2025 City Capital Improvement Plan (CIP) to reflect the funding evolution of various projects and initiatives.

F.9. Bid Advertisement - Link Bus Rapid Transit (BRT) Civil Underground Utilities and Architecture - Project No. J8707

Authorizing an advertisement for bids for the Link Bus Rapid Transit (BRT) Civil Underground Utilities and Architecture Project from 23rd Ave SW to 6th Street SE - Project No. J8707.

F.10. Contract Award - 2025 Annual supply of Chemical for Water Reclamation Plant

Adopting a Resolution awarding a contract to PVS Technologies, in the amount of \$455,000 for a one-year supply of Anhydrous Ferric Chloride received on October 23, 2024.

F.11. Contract with Durst Outdoor Services for the Demolition of 18 Manufactured Dwellings

Adopting a Resolution authorizing a contract with Durst Outdoor Services in the amount of \$130,166 for the demolition of 18 manufactured dwellings at 1915 Marion Rd SE, known as Bob's Mobile Home Park - Project No. J1040.

F.12. Revocable Permit and Agreement for Fencing within Various Easements

Authorizing a Revocable Permit and Agreement ("the agreement") for the placement of fencing within various easements.

F.13. 2025 Uniform Development Code Required Boulevard Tree Planting Contract

Authorizing the 2025 Uniform Development Code Boulevard Tree Planting Contract with Jim Whiting Nursery of the average tree price of \$398.65.

- F.14. Century Valley Fourth Subdivision Boulevard Tree Green Facilities Agreement**
Authorizing execution of a Boulevard Tree Green Facilities Agreement with BELLA TERRA GROUP LLC for the planting of Boulevard Trees within the Century Valley Fourth Subdivision.
- F.15. Scenic Oaks West Third Subdivision Boulevard Tree Green Facilities Agreement**
Authorizing the execution of a Boulevard Tree Green Facilities Agreement with Mark Hanson Builders LLC for the planting of Boulevard Trees within the Scenic Oaks West Third Subdivision.
- F.16. Septic System/Sanitary Sewer Utility Connection Agreement with the Kevin and Sandra Westling Living Trust - 5904 Country View Ct NW**
Authorizing a Septic System/Sanitary Sewer Utility Connection Agreement with Kevin C. Westling and Sandra D. Westling, trustees of the Kevin and Sandra Westling Living Trust, to allow for repair or replacement of the current septic system serving their property until the property can be connected to municipal sanitary sewer at a later date.

Public Hearing Guidelines

View the public hearing guidelines [online](#).

Sign-up In Person 30 Minutes before the meeting. View Public Hearing guidelines for additional ways to participate. Virtual participation is not available at this time.

G. Public Hearings

- G.1. Major Land Subdivision No. CD2024-026PLAT by Farmland, LLC, to be known as Hadley Creek 5th**
Adopting a Resolution approving Major Land Subdivision No. CD2024-026PLAT by Farmland, LLC, to be known as Hadley Creek 5th, with nine conditions, for the subdivision of 17.5 acres of land into 57 residential lots and one outlot.
- G.2. 2025-2029 Consolidated Plan, 2025 Annual Action Plan, and the Analysis of Impediments to Fair Housing Choice**
Adopting a Resolution approving the 2025-2029 Consolidated Plan, 2025 Annual Action Plan, and the Analysis of Impediments to Fair Housing Choice, as required by the United States Department of Housing and Urban Development for the receipt of Community Development Block Grant (CDBG) funds.

H. Reports and Recommendations

- H.1. Transit Operational Scenarios Analysis and Request for Proposals for Transit Services**
Accepting the Rochester Public Transit Operational Scenarios Analysis and authorizing the release of a Request for Proposals for Transit Services that includes pricing for both the inclusion of fleet maintenance services and pricing without fleet maintenance services.

I. Council Initiated Actions

J. Ordinance First Readings

- J.1. 2025 Master Fee Schedule**
Receiving and filing the first reading of an Ordinance establishing the 2025 Master Fee Schedule.
- J.2. Annexation Petition No. CD2024-004ANX by Olmsted County**
Receiving and filing the First Reading of Annexation by Ordinance No. CD2024-004ANX, by Olmsted County, to incorporate approximately 36.84 acres of land into City Limits.
- J.3. Annexation Petition No. CD2024-005ANX by the City of Rochester**
Receiving and filing the first reading of Annexation by Ordinance No. CD2024-005ANX, by the City, to incorporate approximately 49.90 acres of land into the City Limits.

J.4. Ordinance Amendment to Rochester Code of Ordinances Section 8-8-10 Related to the Juvenile Curfew Ordinance

Receiving and filing the first reading of an Ordinance amendment to Rochester Code of Ordinances 8-8-10 extending the Juvenile Curfew Ordinance through December 31, 2026.

J.5. Proposed Ordinance Amending Sections 2-18-1 and 2-18-4 relating to the Downtown Special Service District

Receiving and filing the first reading of an amendment to Rochester Code of Ordinances (RCO) Chapter 2-18, relating to Downtown Special Service District..

K. Ordinance Second Readings

L. Tabled Items

M. Other Business

N. Adjournment